

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for August 11, 2015

1. Call to Order:

Chairperson Janet Raymond called the Operating Committee meeting to order at 7:32 PM.

Members present: Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Jenn Zuba, and Paul Wright.

Others: Christine Chretien (District Clerk), Robert Howe (Chief), John Mainville (Tax Collector), Ron Lapierre (Treasurer)

Absent: Bob Allard (due to illness), Bettie Hatzell, Chip Mainville.

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Christine Chretien reminded Operating Committee members and others present that Fiscal Year 2015 Budget Workshops will be held on August 25, 2015, September 15, 2015 and September 29, 2015. The next meeting of the Coalition of Burrillville Fire Districts will be held on September 22, 2015.

3. Receive Tax Collector's Report

John Mainville presented the Tax Collector's report. Tax collections for July were \$24,914.87. Net Collections as of June \$353,536.95. Tax collections for August to date are \$3,060.86 with Net Collection YTD of \$357,358.64. Total percentage collected YTD is 98.85%. Tax collector indicated that the joint tax sale held with the Town had a favorable impact on collections. No update on Ocean State Power. District tax sale will be held on September 25, 2015 at 1:00 PM. Gerry Lapierre made a motion to accept the Tax Collector's Report and the motion was seconded by Jenn Zuba. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief Howe presented his monthly report for July and informed the Operating Committee that the Medic vehicle had new tires and an alignment and that the Tanker needed a new exhaust. The Chief also informed the Operating Committee that the Social Media policy had been re-written and was with the district's attorney for review. The Sexual Harassment policy had also been amended. Pascoag will be replacing their Vision 21 system after the New Year and will be giving the old system to the district at no charge. Jenn Zuba made a motion to accept the Chief's report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

9. Old Business

- a. **Receive Fire Marshal's Report – June 2015** – Chief Howe presented the Fire Marshal's report for June 2015. Jenn Zuba made a motion to accept the Fire Marshal's report and the motion was seconded by Paul Wright. All members approved the motion and the motion was passed.

5. Receive Fire Marshal's Report

Fire Marshal's report for the month of July was presented by Chief Howe. Jenn Zuba made a motion to accept the Fire Marshal's report and the motion was seconded by Paul Wright. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from the July 2015 monthly district meeting were submitted for review. A motion to approve the minutes was made by Jenn Zuba and seconded by Jenn Paul Wright. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Bills were reviewed by the committee and a question was asked by Paul Wright about hose testing which was answered by Chief Howe. A question was asked by Gerry Lapierre regarding uniforms which was answered by Chief Howe. A motion to pay the bills was made by Jenn Zuba and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. He indicated that spending in two categories of the budget will need to be watched with two months left in the 2015 Fiscal Year: Fire Fighting Expense-Personnel Equipment and Building Exp-Maintenance. There were no questions from the committee. Jenn Zuba made a motion to approve the Treasurer's Report and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

9. Old Business

- b. **Third Party Billing** – Janet Raymond reported that total charges for July 2015 were \$38,357.20 and total collections were \$9,029.51 and \$501.07 was paid to Dawson. Jenn Zuba asked that the Dawson contract be reviewed at the next monthly Operating Committee meeting.
- c. **Hiring Committee Update** – Gerry Lapierre indicated that all activity for the Hiring Committee is on hold.
- d. **Building Maintenance** –
 - i. Three bids for parking lot repair were reviewed: \$4,685 from NuLook, \$3,870 from Clynes and \$3,085 from EPK. Jenn Zuba made a motion to accept the bid from NuLook and Paul Wright seconded the motion. All members approved the motion and the motion was passed.
- e. **Bid for Third Party Receivables** – Discussion regarding bid for third party receivables was tabled until next month.
- f. **Sleeping Quarters** – Discussion tabled until next month.
- g. **Command Vehicle** – Discussion tabled until next month.
- h. **Zodiac** – Discussion tabled until next month.

10. New Business

- a. **Operating Committee Positions** – Committee determined that ballot nominations will be submitted for Operating Committee positions during the November monthly meeting.
- b. **New Patio & Asphalt** – Chief will get additional quotes and will submit for review by Operating Committee. These items will be considered as part of the next fiscal year's budget. In the meantime, the Chief will approach Jake Haggerty about doing the work to clear the brush behind the station.
- c. **Quote for Signage** – Chief will get additional quotes and will submit for review by Operating Committee.

11. Adjournment

There being no further business, Jenn Zuba made a motion to adjourn at 9:46 PM and Paul Wright seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk